

CHAPTER PROGRAM OF ACTIVITIES

PRELIMINARY and COMPLETED

A **Preliminary Program of Activities** will be due from your chapter to your Section President on or before November 15th. Your President **MUST** turn it in to the State Office by November 30th with a complete listing of all the chapters participating in your section.

Preliminary Chapter Program of Activities

A Preliminary Chapter Program of Activities consists of basically three things:

1. A list of chapter officers
2. A budget
3. Committees for the three divisions of chapter activities and goals for these committees.

Included in this sample will be suggested ideas of how to prepare your chapter preliminary program of activities. Remember, these are only suggestions. There is no set way of how this has to be put together.

Completed National Chapter Award

Each Section President will be responsible for establishing a due date for **National Chapter Award** applications in their own section (no later than April 15). No programs are to be judged at the section level. In order to qualify for Superior Rating or State Level Rating, the chapter must complete a Preliminary Program of Activities as outlined above.

For Chapters to attain a **Superior** Chapter rating they must submit Form I of the National Chapter Award Program Application and the minimum requirements of the application must be satisfied.

If a chapter wishes to compete for the **Section Bankers' Plaque** and a **State Level Rating**, they will need to complete Form I and Form II of the National Chapter Award Program Application and satisfy the requirements of same. Form III is required for any chapter to advance to National competition. **All completed applications must be sent through the Section FFA President. The applications must be received at the Illinois FFA Center no later than May 1.**

Sample Preliminary Program of Activities Application

Section 1
Chapter Millersburg FFA Chapter

I. 2005-2006 OFFICERS

President	Pat Jeffers
Vice President	Erin Grayson
Secretary	Beth Williams
Reporter	Carl Jones
Sentinel	Dana Adams
Advisor(s)	Ralph Robert/Wilma Wyatt

II. SAMPLE BUDGET

Cash on hand - April 1, 2005		<u>1,000.00</u>
<u>Income</u>	<u>Estimated</u>	<u>Actual</u>
Chapter Dues	\$ 500.00	\$ 200.00
Fruit Sales	1500.00	1700.00
Land Laboratory	2500.00	2300.00
Concession Stand	1100.00	1000.00
Total Funds Available	\$5600.00	5200.00
<u>Expenses</u>	<u>Estimated</u>	<u>Actual</u>
Chapter Dues	\$ 475.00	\$ 400.00
Fruit Sales	1150.00	1200.00
Land Laboratory	1000.00	950.00
Concession Stand	650.00	735.00
State Convention	350.00	350.00
Camp Scholarship	65.00	65.00
FFA Banquet	1000.00	1150.00
Total Expenditures	4690.00	4850.00
Income Above Expenses	910.00	350.00
Cash on hand - March 31, 2006		1350.00

III. COMMITTEES

Division I Student Development

Chairman:Shay Weeks

Members:Devin Mannon, Corey Ritter, Karen Thruston, Royce Green

Goal I:Chapter Farm Plot - goal is to provide a learning experience for all classes in agricultural education.

Ways & Means:Chapter rents ground from local farmer. Encourages members needing SAEP to keep records on the plot. Members of the Ag Business class are the farm managers.

Goal 2:Visit 8th Grade Classes - goal is to encourage students to enter the Agriculture Education program and join FFA.

Ways & Means:Present a short program to the 8th grade class telling what agriculture education offers them. Advisor and FFA members in official dress present the program. Plan program ahead of sign-up for freshman classes.

Goal 3:Award FFA Scholarship pins at banquet - goal is to encourage members to raise their grade point averages.

Ways & Means:Order pins from FFA catalog. Give pins to sophomores, juniors, and seniors who have the most improved grade point average and the highest grade point average.

Present the 6 pins at the banquet.

Division II Chapter Development

Chairman:Karen Brooks

Members:Chris Montgomery, Brooke Walker, Riley Black, Brandon Hamilton

Goal I:Prepare a Chapter Budget - goal is to provide a budget that will give the chapter an idea of the amount of money that will be available for the year's activities.

Ways & Means:Select members to prepare budget. Use last year's budget as a guide. Present budget to chapter for approval.

Goal 2:Regular meetings - goal is to have at least 12 meetings per year.

Ways & Means:Vice-President is responsible for setting up monthly meetings as directed by the President. An agenda will be prepared before each meeting. Members giving reports at each meeting will be notified ahead of time.

Goal 3:Annual Chapter Banquet - goal is to have 100% of members in attendance.

Ways & Means:Encourage members to attend in official dress. Each member has a part in the banquet. Example-presenter, award speaker, usher, etc. Invite all parents, alumni members, foundation contributors, and faculty. Have a guest speaker-State Officer, Section Officer, Professional Speaker, etc.

Division III Community Development

Chairman:Jay Bailey

Members:Jeff Chapin, Jim Wiegand, Don Seitz, Cindy Bielser

Goal I:Safe Driving Program - goal is to have an assembly for the entire high school to promote safe driving.

Ways & Means:Contact Country Insurance for a representative to speak and provide demonstrations. Work with the high school administration to set a date for the program. Have the safety committee study the project and report to the FFA chapter at a regular meeting.

Goal 2:Park Improvement - goal is to resurface tennis courts at community park..

Ways & Means:Contact Park Board to develop plan. Solicit funds and materials. Schedule work days.

Goal 3:Variety Demonstration Plot - goal is to compare plant varieties to inform public.

Ways & Means:Prepare plot. Obtain test varieties. Plant and maintain plot. Harvest and display mature crop and publish report.